

NATIONAL SUN YAT-SEN UNIVERSITY

Institute of Undersea Technology **Guidelines for Organization of Faculty Evaluation Committee**

Amended and approved by the 5th Institute General Meeting on November 30, 2011, 1st Semester of Academic Year 2011.
Approved by the 1st College Faculty Evaluation Committee Meeting on February 20, 2012, 2nd Semester of Academic Year 2012.

Amended and approved by the 8th Institute General Meeting on May 15, 2014, Academic Year 2014.

Approved by the 5th College Faculty Evaluation Committee Meeting on June 3, 2014, 2nd Semester of Academic Year 2014.

- Article I. The Faculty Evaluation Committee (hereinafter referred to as the “Committee”) is established in accordance with Article XX of the “University Act” and Article I of “National Sun Yat-sen University (NSYSU) Regulations for Establishment of Faculty Evaluation Committee” in order to review appointments, terms of appointments, promotions, research leaves, on-going studies, suspension of appointments, and appointment terminations of faculty members of the Institute of Undersea Technology. Appointments of new faculty members shall require the approval of the institute general meeting before they are handed over to be reviewed by the committee.
- Article II. The committee shall comprise of four to seven members. The director of the institute shall be the convener and professors of the institute shall be ex officio members. The institute general meeting shall recommend external candidates academically ranked as professors to fill the remaining seats. The term of each committee member shall be one school year.
- Article III. The committee shall perform its duties according to “Act Governing the Appointment of Educators,” “Enforcement Rules of the Act Governing the Appointment of Educators,” “Regulations Governing Appointments and Stipends of University and Independent College Faculty Members,” and “Regulations Governing Evaluation of Qualifications of University, Independent College, and Junior College Faculty Members” promulgated by the Ministry of Education, “NSYSU Regulations for Appointment of Teaching and Research Personnel,” “Guidelines for Review of New Faculty Member Appointments,” “College of Marine Sciences Guidelines for Faculty Appointments,” “NSYSU Regulations of Teaching and Research Personnel Promotion Evaluation,” “College of Marine Sciences Guidelines for Faculty Promotion Evaluation,” and relevant regulations.
- Article IV. Meetings of the committee shall be convened by the convener or at the request of more than half or above of the committee members. The attendance of three-quarters or more of the committee members shall be required for meetings to be conducted and decisions shall be valid only when they are approved by two-thirds or more of the attending members. Blank ballots shall be considered disapprovals.
- Article V. Where conflicts of interests exist, concerned members of the committee shall recuse themselves from participating in reviews or decision-makings. A faculty member being evaluated holding concrete evidence of partiality of any committee member toward the evaluated subject to be may request the committee to demand recusal of the said member and the member shall not be included in the number of attendance.
- Article VI. The committee may invite concerned personnel to attend meetings and provide their statements.
- Article VII. This set of guidelines shall be implemented following the approval of the institute general meeting and the review of the college faculty evaluation committee. The same procedure shall be carried out when amendments are to be made.